

Associate Pastor of Youth & Worship - Job Description

Qualifications:

1. Must be a born-again Christian, with a consistent and committed Christian life.
2. Must be in agreement with the Statement of Faith of the NHEFC and the EFCA statement on biblical sexuality.
3. Must be willing to submit to and work with the leadership of NHEFC.
4. This person should have administrative skills to organize volunteers and delegate responsibilities to volunteer teams.
5. Should be proficient in a musical instrument and voice.
6. Must display character of an overseer from *1 Timothy 3:1-7*.
7. Must have the heart of a team player and works well with volunteers.
8. Prefer a bachelor degree or other ministry training.

Accountability:

The Associate Pastor reports directly to the Senior Pastor and Elders, who will conduct an annual evaluation of the adequacy of compensation and other employment issues. The Deacon Board will be informed of expenses, concerns and special events.

Worship Ministry Duties:

1. Coordinate, develop and enhance worship with music, media and other arts.
2. Encourage spiritual growth, enthusiasm, and commitment of others as they become involved in the Worship Ministry.
3. Schedule worship leaders and musicians for weekly worship services and special events. Work closely with worship leaders, encouraging them to choose music that provides a blended style of music.
4. Schedule practices.
5. Oversee/supervise of services conducted (prayer, communion, baptisms, child dedications, weddings, funerals).
 - Direct all participants of the worship ministry.
 - Provide the worship music team and the pastor with an order of service including all songs including keys, CCLI numbers and other service information.
 - Communicate often to and work closely with the audio/visual technicians.
 - Discuss equipment needed for services and identify needs for new equipment.
6. Maintain ongoing worship ministry organization.
7. Assist in planning an annual budget for the worship ministry.

Associate Pastor of Youth & Worship - Job Description

Student Ministry Duties:

1. Teaching, leadership and oversight of New Hope Church's youth group (middle & high school).
2. Coordinate volunteer schedules, programs and meeting times and dates.
3. Responsible for working with the office for screening/background checks for volunteers.
4. Selection, training and implementation of middle school and high school curriculum.
5. Regular meetings with volunteers.
6. Annual or semi-annual meetings with parents.
7. Regular communication with New Hope office.
8. Regular meetings/communication with New Hope senior pastor.
9. Organize and attend annual student retreat, camp and/or missions trip.
10. Assist in planning of annual budget for student ministry.
11. Build, maintain, lead, and disciple volunteers.