

Position Title: Middle School Ministry Director

Status: Part-Time - 15-20 hours per week

Reports to: Pastor of Youth Ministry

Updated: November 2024

Vision of Providence Youth Ministry:

“We will, through relationships, come alongside young people on their journey of faith with Christ.”

Position Summary:

As a key member of Providence Church’s NextGen team, the Middle School Director will engage in evangelism and discipleship for sixth through eighth-grade students. This role will work closely with the Pastor of Youth Ministries, Youth Ministry Coordinator, and Kid’s Ministry Directors to cultivate a Christ-centered, relational, and safe environment for students and families at Providence Church and the surrounding community.

Position Responsibilities:

- Build strong relationships with middle schoolers.
- Lead and coordinate the volunteer team in planning and executing the Middle School program on Sunday mornings at 11 AM during Providence’s 2nd service.
- Teach regularly (twice a month) at the middle school program.
- Recruit and mentor a dynamic team of volunteers.
- Work to develop the spiritual gifts of students and volunteers.
- Implement Youth Ministry Values and Culture within the Middle School Ministry.
- Work closely with the Youth Ministry Coordinator on all administrative needs.
- Partner with the Westside Community Center serving at least once a week in their after-school program.
- Oversee all communications for the middle school ministry through platforms such as Mailchimp, Instagram, and Planning Center.
- Plan and lead all monthly middle school events including a yearly Fall Retreat.
- Meet with the Youth Pastor at least twice a month for personal and ministry development.
- Assist in running Prov Kids Camp in the summer and recruit adult and youth volunteers.
- Create a weeklong summer experience by partnering with another organization (Wydlife, highpoint, etc.).
- Run seasonal midweek Bible Studies (Fall, Winter, Spring, Summer).

Essential Skills and Experience:

- A clear testimony of faith and ongoing commitment to spiritual growth.
- Ability to build positive rapport with staff, parents, and students.
- A strong calling to reach and minister to middle school students.
- A powerful desire to teach
- Full agreement with Providence Church's [Doctrinal Summary, Mission, and Vision](#).
- Excellent communication and team leadership abilities.
- A vibrant personal life, demonstrating emotional health and stability.

Required Gifts, Qualities, and Skills:

- **Spiritual Gifts:** Leadership, teaching & Shepherding
- Passion for Christ and empowering the local church for Kingdom service.
- Team player with a collaborative spirit.
- Compassionate, relational, approachable, and teachable.
- Clean PA Criminal, PA Child Abuse, and FBI background checks.