HAND IN HAND
CHRISTIAN MONTESSORI

Creo Student Services Assistant

Hand in Hand Christian Montessori (HIHCM) – Roseville Campus has a **part-time (12-16 hours/week)** opening in our Creo (Jr/Sr High) program.

Creo Student Services provides extra support to Jr/Sr High Students. The Creo Student Services Assistant partners with the Creo Student Services Lead to come alongside students by providing relationship, encouragement, accountability, communication, and executive functioning skills.

Main Responsibilities:

- Support students in open classroom (i.e. keeping students on task)
- Maintain a calm environment
- Support Creo Student Services Lead in working with students and their accommodations
- Check-In with students as assigned
- Connect with teachers about student assignments

Skills Needed:

- Personable
- Driven
- Calm presence
- Teachable
- Strong communication skills
- Patient

Education and Experience requirements:

- BA in psychology, child development, special education, education, social work or another related field, preferred
- Familiarity with the Montessori approach, preferred

Schedule:

- Tuesday – Thursday, 11:30 – 1:30, with up to 2 extra onsite hours/day
- Could also add Monday, 8:30 – 12:30

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Target start date is December 7, 2027.

Due to grant funding, compensation starts at $25/hour depending on education and experience. HIHCM offers generous tuition discounts for employees who have children enrolled at HIHCM.